

Dr. B.N. Singh
Ph.d (Austria) FNAVS
Registrar



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RKDF UNIVERSITY

(ESTABLISHED UNDER GOVT. OF M.P. AND REGISTERED UNDER UGC 2(F) 1956)

No. *4139/RKDF/2015*

Dated : *18/12/2015*

To,
All Members,
Board of Management
RKDF University
Bhopal

Subject:- Proceeding of Board of Management Meeting held on 21-11-2015

After the approval of Chairman the Proceeding of Board of Management held on 21-11-2015 is enclosed herewith. You are kindly requested to give your comments within 7 days if any.

Your Sincerely

A handwritten signature in blue ink, appearing to be 'B.N. Singh', written over a blue horizontal line.

Registrar
Registrar
RKDF University

Proceeding of 12th Board of Management Meeting

The 12th Board of Management meeting of RKDF University was held on 21st Nov. 2015. Under the Chairmanship of Dr. V. K. Sethi Vice Chancellor, RKDF University.

The following members of Board of Management attended the meeting

1. Dr. B. N. Singh
2. Dr. C. M. Sadiwala
3. Dr. M. L. Kori
4. Mr. Suhel Ahmad
5. Mr. Virendra Patel

Agenda No. 1 Approval of proceeding of 11th meeting of Board of Management

The Proceeding of 11th Board of Management meeting which was held on 06-06-2015 was approved.

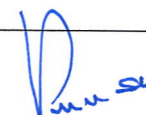
Agenda No. 2 Action taken report on major decision taken in the 11th meeting of Board of Management.

Members were informed about the action taken report of University on the major decision taken in 11th meeting of Board of Management. Members were satisfied with the ATR Members suggested to persue to M.P. Private University Regulatory Commission for early approval of Courses

Agenda No. 3 Approval for New Courses in University

Members approved following Courses for the year 2015-16 or 2016-17. The details are as under:-

S. No.	Name of Course	Duration
1	MBA (Power Management	2 Years
2	Bachelor in Social Work	3 Years
3	B.Sc. (Nursing)	4 Years
4	M.Sc. (Nursing)	2 Years
5	Bachelor of Dental Surgery (BDS)	5 Years



Vice Chancellor
RKDF University
Airport Bypass Road, Gandhi Nagar
BHOPAL (M.P.) 462033

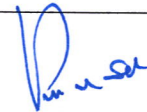
6	Post Basic Diploma in Operation Room Nursing	1 Year
7	General Nursing Midwifery (GNM)	3½ (Three & Half Years)
8	Bachelor of Medicine Bachelor of Surgery(MBBS)	5½(Five & Half Years)
9	Bachelor of Homeopathy Medicine & Surgery (BHMS)	5½(Five & Half Years)
10	Paramedical Courses	
11	Post Basic (B.Sc) Nursing	2 Years

Members also directed that no course should be started in the University unless it is approved by the concern regulatory Council/Commission.

Agenda No. 4 : Proposal for Approval of Creation of faculty post from the Academic year 2015-16

The members of board of management approved creation of faculty post considering increase in LLB intake and revision of courses of Education faculty as per NCTE norms, the post are in conformity as per norms of UGC/ Concerned Council norms, which details are as under

S. No.	Name of Institute & Courses	Intake	Approval of Creation of Faculty Post		
			Professor	Associate Professor	Asst. Professor
1	Ram Krishna College of Homoeopathy and Medical Sciences (B.H.M.S.)	100	9	5	5
Faculty of Paramedical Science					
2	X-Ray Radiographer Technician	50	0	0	4
3	Dialysis Technician	50	0	0	4
4	Medical Lab Technician	50	1	1	4



Vice Chancellor
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5	Pharmacy Ayurved	50	0	0	4
6	Anesthesia Technician	50	0	0	2
7	Respiratory Technician	50	0	0	2
8	CTMRI Technician	50	0	0	2
9	ECG Technician	50	0	0	2
10	Ultrasound Technician	50	0	0	2
11	Operation Theatre Technician	50	0	0	2
12	Health Inspector Technician	50	0	0	2
13	Hospital Medical Records Science	50	0	0	2
14	LLB increase intake	60	0	0	3
15	B. Sc. (N)	30	1	1	5
16	GNM	30	0	0	3
17	Education (duration)		0	1	11

Agenda No. 5: Proposal for Approval of Creation of non-teaching post

Considering the approval of courses and its intake and increased intake, the approval of non-teaching post as per norms of UGC, the details are as under:

S. No.	Non-Teaching post	Position approved
1	Administrative Officer	1
2	Section officer	2
3	Assistant/Steno	3

P. S. Selva

Vice Chancellor
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No. 4062 /RKDF/ 2015

Dated : 13 / 11 / 2015

Notice

The 12th Meeting of Board of Management has been fixed on 21th November 2015 at 11.00AM in University Board Room. The agenda notes are enclosed you are kindly requested to attend the meeting.

A handwritten signature in blue ink, appearing to be 'B.N. Singh', is written above the Registrar's name.

Registrar
Registrar
RKDF University

Copy to:-

- | | |
|---|------------|
| (1) Vice Chancellor
RKDF University | - Chairman |
| (2) Mr. Juned Ali
(Society Nominee) | - Member |
| (3) Dr. Amarjeet Singh
(Govt. Nominee) | - Member |
| (4) Dr. Brij Narayan Singh
Registrar | - Member |
| (5) Dr C.M.Sadiwala
(Senior Professor of RKDF University) | - Member |
| (6) Dr. M. L. Kori
(Senior Professor of RKDF University) | - Member |
| (7) Mr. Suhel Ahmed
(Senior Teacher of RKDF University) | - Member |
| (8) Mr. Virendra Patel
(Senior Teacher of RKDF University) | - Member |

Agenda Notes for 12th Board of Management Meeting

Agenda No. 1:- Approval of proceeding of 11th meeting of Board of Management.

The Proceeding of 11th Board of Management meeting was send to all members, vide University office No. 2317/RKDF/2015 dated 9th June 2015. No Comments on Proceeding was received by this office. Hence it is proposed to approve the proceeding of 11th Board of Management meeting.

Agenda No.2 :- Action taken report on major decision taken in the 11th Meeting of Board of Management :-

Major Decision	Action Taken
Approval of change in existing Ordinance & Introduction of New Ordinance for (a) 3 years Diploma Engineering Programme (b) B.Ed., M.Ed. Integrated Degree (c) Diploma in Elementary Teacher Education Programme leading to Diploma in Elementary Education (d) Bachelor of Engineering (Part Time)	<ul style="list-style-type: none">• Proposal for change in Existing Ordinance and New proposed 4 Ordinance has been send to M.P. Private University Regulatory Commission for approval• M.P. Private University has suggested some modification in proposed Ordinance, After modification again send to Regulatory Commission for approval

Submitted for information to members

Agenda No. 3 :- Approval for New Courses in University

Following Courses are proposed for the University in the Academic year 2015-16 or 2016-17. The Ordinance is placed for the approval/modification if any to members of Board of Management. In the proposed Courses wherever it is required the approval of concern Regulatory Body shall be taken before starting the Courses. The Academic Council of University has already approved proposed Courses

S. No.	Name of Course	Duration	Name of Regulatory Body/Approval Body
1	MBA (Power Management	2 Years	M.P. Private University Regulator Commission
2	Bachelor in Social Work	3 Years	M.P. Private University Regulator Commission

3	B.Sc. (Nursing)	4 Years	Indian Nursing Council
4	M.Sc. (Nursing)	2 Years	Indian Nursing Council
5	Bachelor of Dental Surgery (BDS)	5 Years	Indian Dental Council
6	Post Basic Diploma in Operation Room Nursing	1 Year	Indian Nursing Council
7	General Nursing Midwifery (GNM)	3½ (Three & Half Years)	Indian Nursing Council
8	Bachelor of Medicine Bachelor of Surgery (MBBS)	5½ (Five & Half Years)	Medical Council of India
9	Bachelor of Homeopathy Medicine & Surgery (BHMS)	5½ (Five & Half Years)	Indian Council of Homeopathy Council
10	Paramedical Courses		Paramedical Council of MP
11	Post Basic (B.Sc) Nursing	2 Years	India Nursing Council

Submitted for approval for starting above Courses in the University

Agenda No. 4 : Proposal for Approval of Creation of faculty post from the Academic year 2015-16

The proposal for creation of faculty post considering increase in LLB intake and revision of courses of Education faculty as per NCTE norms, the post proposal is in conformity as per norms of UGC/ Concerned Council norms, which details are as under

S. No.	Name of Institute & Courses	Intake	Approval of Creation of Faculty Post		
			Professor	Associate Professor	Asst. Professor
1	Ram Krishna College of Homoeopathy and Medical Sciences (B.H.M.S.)	100	9	5	5
Faculty of Paramedical Science					
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3	Dialysis Technician	50	0	0	4
4	Medical Lab Technician	50	1	1	4
5	Pharmacy Ayurved	50	0	0	4

6	Anesthesia Technician	50	0	0	2
7	Respiratory Technician	50	0	0	2
8	CTMRI Technician	50	0	0	2
9	ECG Technician	50	0	0	2
10	Ultrasound Technician	50	0	0	2
11	Operation Theatre Technician	50	0	0	2
12	Health Inspector Technician	50	0	0	2
13	Hospital Medical Records Science	50	0	0	2
14	LLB increase intake	60	0	0	3
15	B. Sc. (N)	30	1	1	5
16	GNM	30	0	0	3
17	Education (duration)		0	1	11

The Proposal is placed for discussion and for approval of creation of faculty post in the courses.

Agenda No. 5: Proposal for Approval of Creation of non-teaching post

Considering the approval of courses and its intake and increased intake, the approval of non-teaching post as per norms of UGC is proposed, the details are as under:

S. No.	Non-Teaching post	Position proposed
1	Administrative Officer	1

2	Section officer	2
3	Assistant/Steno	3
4	Librarian	1
5	Assistant Librarian	1
6	Accountant	1
7	Technical Assistant	16
8	Lab Assistant	16
9	Attender	14
10	Gardner/Driver	5

Submitted for approval

Agenda No. 6:- Academic related Activity since Last Meeting.

Following Academic related activity has done by the University after Last Board Meeting

A. UGC Expert Committee Visit

The University has applied to UGC for its inclusion under section 12(b) of UGC. The UGC has constituted expert member team for Inspecting RKDF University Bhopal. Team visited the University from 12th to 14th June 2015 & submitted its report to UGC .

B. Orientation Day for 1st year Student of University

The Orientation Day of 1st year student was held on 4th September 2015 at University Seminar Hall Dr. Akhilesh Pandey Chairman M.P. Private University Regulatory Commission has graced the function as Chief Guest. Legal aspect of University, Academic Excellence, E-Governance specially for students and Training & Placement activity were explained to students. Student were provided with Time table, Syllabus, Bus Route Chart, Name and Telephone of different Committee members Dean/HOD of different Dept.

C. Visit of Regional Officer AICTE

The Regional Officer of AICTE has visited RKDF University Bhopal on 8th September 2015. He has visited University Roof Top-Solar Electricity Plant, Activity Room of University and met the students, who participated in Model Competition at Suranaree University of Technology Thailand. A Meeting of Dean/ Principal/HOD of University was called, where Vice Chancellor &

Registrar were also present. Regional Officer discussed about Quality of Teaching Research activity & interdisciplinary research with faculty member & exchanged the views

D. American Society of Quality (ASQ) Learning & Interactive Session

ASQ has started interactive session on different topics for Excellence. In all they will cover 12 Topics. The 1st session was on 11th September 2015 and the Topic was Leadership Excellence. The topic was introduced & discussed by Prof. Manu K. Vora, Ph.D., MBA, ASQ Fellow, ASQ CQE Chairman and President, Business Excellence, Inc., USA, Advisor of Eminence, Business Excellence, ASQ India, New Delhi. Prof. Manu K. Vora is also Adjutant Professor Faculty of Engineering & Management, RKDF University Bhopal. Vice Chancellor, Director, Training & Placement Cell and other faculty members attended the session.

E. Organisation of Expert Lecture for Students & Faculty members

In October 2015 two expert lectures were organized by the University. On 2nd Nov. 2015 Expert Lecture & competition on MICTOMOUSE 115V.I. and on 3rd Nov. 2015 Expert Lectures on climate Changes has been organized. On 2nd December 2015 expert Lectures com Round-Table Discussion on “New DIMENSIONS OF SOLAR THERMAK TECHNOLOGY” is being organised. Key speakers are Prof. Partha S. Dutta, RPI, New York, USA & Prof. Y. Tamaura Tokyo Institute of Technology Tokyo, Japan.

F. Skill Development Activity for student

- (a) In May 2015, University have established Central Computer Lab with 250 latest models of Computer, where Aptitude Test is regularly arranged for students.
- (b) After the discussion with UGC expert committee and Management and officials of University the following steps have been taken by the University for Skill Development of students.

(A) Regular Training.

Every Monday class on “Communication skill development” at university seminar hall for one hour.

- Every Tuesday class on “Aptitude and Reasoning” at university seminar Hall for one hour.

(B) In House Test.

Following Test were organized by the Training & Placement cell for student.

In House Exams			
S.No.	Exam/ Test	Topic	Date
1.	Software & Language Test in association with ITDP	Java, Oracle, Net, PHP	24-Sep 2015
2.	Aptitude Assessment Test in association with NIIT	Numerical Ability, Analytical Ability, Deductive Ability & Verbal Ability.	28-Sep 2015
3.	Business Aptitude Test in association with Career Launcher	General Knowledge, Business and Financial Vocabulary, Puzzles	06-Oct 2015

(C) Seminar for faculty Members & Students.

Seminar			
S.No.	Topic	Guest	Date
1.	Leadership Excellence	Dr. Manu Vora, USA & Adjunct Professor in RKDF University	11-Sep
2.	Career Options after Engineering, Interview Handling and Resume Building skills in association with Amulett	Mrs. Tesu Khiwani	05-Oct.
3.	Effective Teamwork	Dr. Manu Vora, USA & Adjunct Professor in RKDF University	09-Oct.
4.	Industrial Automation in association with Prolific systems & Technologies Pvt. Ltd.	Mr. Kamal Mishra	20-Oct.

(D) Education & Industrial visit.

Educational/ Industrial Visit			
S.No.	Institute	Branch	Date
1.	Regional Science Center, Bhopal	EC, Electrical	12-Oct. 2015

(E) Industrial Training.

Industrial Training				
Organization	Branch	Duration	Number of Students	Start Date
JBM Auto Ltd.	BE (ME)	2 Weeks	50	16-Aug.
JBM Auto Ltd.	BE (ME)	2 Weeks	50	14-Sep.

The University is regularly organizing different skill development Programmes for students

Submitted for information to Members of Board of Management

Agenda No. 7:- Admission of student for the Academic Year 2015-16

As per Directive & guidelines of Higher Education Govt. of M.P. and M.P. Private University Regulatory Commission, upto 15-08-2015. Admission was done. Due to effort of imparting quality teaching the admission in many Courses i.e. B.Sc. Ag., B. Tech. Agriculture Engineering, B.Sc., M.Sc. and Architecture were much higher then Last Year

Submitted for information

Agenda No. 8:- Recruitment of faculty members in different Dept.

As per provision of Statutes of RKDF University Bhopal for the appointment of University teachers, following steps were taken by the University

- (1) Advertisement in Newspaper and in University website for Vacant Post in Different Dept.
- (2) Constitution of Selection Committee as per provision in Statutes member of M.P. Private Regulatory Commission & eminent Experts were members of Selection Committee
- (3) After the approval of competent Authorities appointment orders were issued
The details of appointment were as under

S. No.	Name	Designation	Qualification	Experience	Department
1	Dr. Meenakshi Panwar Samartga	Associate Professor	Ph.D.	13 Years	Science
2	Mrs. Princy Robin	Asst. Professor	M. Phil	10 Years	Social Science
3	Ms. Shobhika Singh	Asst. Professor	MSW	7 Years	Social Science

4	Dr. Lokeshwar Singh Jodhana	Associate Professor	Ph.D.	13 Years	Management
5	Mrs. Sapna Namdev	Asst. Professor	MBA (HR)	7 Years	Management
6	Dr. Gazala Hasmi Sheikh	Asst. Professor	Ph.D.	12 Years	Commerce
7	Ms. Anjali Dubey	Asst. Professor	M. Com	4 Years	Commerce
8	Ms. Stella Paul	Asst. Professor	M. Com	6 Years	Commerce
9	Mr. Rajesh Varma	Asst. Professor	M. Com	8 Years	Commerce
10	Ms. Deepika Hassani	Asst. Professor	M.Com, Pursuing Ph.D.	8 Years	Commerce
11	Mrs. Shehreen Khan	Asst. Professor	B. Arch RGPV Bhopal	10 Years	Engineering
12	Mr. Pravez Akhtar	Asst. Professor	M. Tech	6 Years	Engineering
13	Mr. Balraj Patel	Asst. Professor	M.E.	4 Years	Engineering
14	Ms. Juhi Nigam	Asst. Professor	M.E.	4 Years	Engineering
15	Mr. Om Prakesh Patel	Asst. Professor	M.E.	4 Years	Engineering
16	Mr. Ajay Mishra	Asst. Professor	M. Tech	5 Years	Engineering
17	Mr. Pashupati Nath Pal	Asst. Professor	M.E.	5 Years	Engineering
18	Mr. Vishnu Prasad Dangi	Asst. Professor	M.E.	4 Years	Engineering
19	Miss. Priyal Kumar	Lecturer	M. Tech	6 Years	Engineering
20	Mr. Swapendra Tripathi	Lecturer	M. Tech	5 Years	Engineering
21	Mr. Shahrukh Shah	Lecturer	M. Tech	6 Years	Engineering
22	Ms. Sheelu Shahu	Technician	Diploma	4 Years	I/c Maintenance of Installation
23	Mr. Neeraj Tantubay	Associate Professor	Ph.D.	8 Years	Engineering
24	Dr. Naasir Kamaal Khan	Associate Professor	Ph.D.	10 Years	Engineering
25	Dr. Sanjay Singh	Associate Professor	Ph.D.	12 Years	Engineering
26	Ms. Valentina	Asst.	M.Sc. (Ag)		Agriculture

	Prasad	Professor			
27	Mr. Mahendra Jadia	Asst. Professor	M.Sc (Ag.)		Agriculture
28	Mr. L. P. N. Chandel	Asst. Professor	M.Sc. (Ag.)		Agriculture
29	Mr. A. K. Chaturvedi	Asst. Professor	M.Sc (Ag)		Agriculture
30	Ms. Urmila Chandel	Asst. Professor	B. Arch		Architecture
31	Dr. Sashi Singh	Associate Professor	Ph.D.		Agriculture

Submitted for ex-facto approval

Agenda No. 7 Approval for award of degree/diploma/certificate

As per the approval of competent authority, granted in pursuance of Ordinance No- 5 part – I read with Ordinance II and consequent constitution of policy for consideration of recommendations of result committee and after due approval of Controller of examinations, the award may be approved by Board of Management. The institute wise/course wise list of students eligible for award of degree/diploma/certificate is enclosed for approval.

Agenda No. 9 : Any other matter with the permission of Chairman